

GENERAL ORDERS

1. I will guard everything within the limits of my post and quit my post only when properly relieved.
2. I will obey my special orders and perform all my duties in a military manner.
3. I will report violations of my special orders, emergencies, and anything not covered in my instructions, to the commander of the relief.

SPECIAL ORDERS

Special orders are established by the commanding officer and differ from various posts, depending upon the nature of the area being guarded.

Copies of special orders are continuously and conspicuously posted in the guardhouse for reference. A copy of the special orders may be posted on a fixed post or the guard may be required to carry a copy of the special orders with him while on duty.

The special orders for each guard post explain the post location, boundaries, and any particular orders for the post, including those conditions under which force will be used.

Additional special orders received by a guard before going on guard and while on post are passed on to the guard who relieves him. These additional orders may be written or oral.

GTA 21-02-027

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April 1973)

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WHY WE SALUTE

March 1996

1. **WHY WE SALUTE.** The salute is an act of recognition between military men. Its origin is in the ancient European custom of free men greeting each other by holding up their right hand to show that they had no arms. Prisoners do not salute; they are denied this privilege.
2. **WHO SALUTES FIRST.** The junior salutes first, which is similar to the civilian customs and courtesies shown to elders, women, and persons placed in positions of authority.
3. **SALUTING OUTDOORS.** Salutes are exchanged out of doors usually at a distance of 6 to 30 paces. The best rule to follow is to salute at the moment recognition or eye-to-eye contact is made.
4. **SALUTING INDOORS.** Normally no one salutes indoors. Exceptions to this rule are: reporting to an inspecting officer, reporting to a visiting officer of rank greater than anyone in the room, reporting when summoned by an officer, and reporting when permission has been granted to speak with an officer.
5. **SALUTING THE COLORS.** When passing the colors or when the colors are passing by, soldiers render and hold the salute from a distance of six paces BEFORE to six paces AFTER.
6. **WHEN IN DOUBT** as to where and when to salute—"SALUTE."

COMMISSIONED OFFICER GRADES

GENERAL OFFICERS



GENERAL OF
THE ARMY



GENERAL



LIEUTENANT GENERAL



MAJOR GENERAL



BRIGADIER GENERAL

FIELD GRADE OFFICERS



COLONEL O6

(SILVER)



LT COLONEL O5

(GOLD)



MAJOR O4

COMPANY GRADE OFFICERS



CAPTAIN O3

(SILVER)



1st LIEUTENANT O2

(GOLD)



2d LIEUTENANT O1

WARRANT OFFICER GRADES

CHIEF WARRANTS (SILVER & BLACK)



CW 5



CW 4



CW 3



CW 2

(SILVER & BLACK)



WO1

ENLISTED GRADES



SERGEANT MAJOR
OF THE ARMY E9



COMMAND
SERGEANT MAJOR



SERGEANT
MAJOR E9



FIRST SERGEANT E8



MASTER SERGEANT E8



PLATOON SERGEANT OR
SGT FIRST CLASS E7



STAFF SERGEANT E6



SERGEANT E5



CORPORAL E4



SPECIALIST E4



PRIVATE FIRST
CLASS E3



PRIVATE E2

(NO INSIGNIA)

PRIVATE E1